

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting**

**\*\*in person & via zoom\*\***

***April 14, 2021 at 6:00 p.m.***

**MINUTES**

**WORKSHOP** – 6:00 p.m.

**Motion** to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to open executive session regarding personnel and Blue Ridge Cable was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The workshop consisted of discussion on the following items:

- Municipal hall use requests by the Quilters, Historical Society, PMLE and Wild Acres
- Planning Commission Memo re dilapidated buildings
- Weis – left turn
- Ambulance

**Motion** to adjourn the workshop was made at 6:44 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was at 7:01 p.m.

**Pledge of Allegiance**

**Roll Call:** Present: John Henderson, Rick Koehler, Jane Neufeld, Krista Predmore, and Thomas Farley, Solicitor.

**Public Comment on the Agenda** – Mr. Fells regarding DTVAC service.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated March 24, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$45,606.18** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

3. **Motion to pay Recreation Fund bills in the amount of \$5,922.09** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Liquid Fuels bills in the amount of \$1,236.57** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion to distribution first quarter 2021 taxes to the Delaware Township Volunteer Fire Company in the amount of \$16,766.40** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **2021 - 1<sup>st</sup> Quarter Treasurer's Report** was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**OLD BUSINESS:**

7. **Motion** to approve recreation events for 2021 as follows:

- Spring event – May 15<sup>th</sup> Outdoor Agricultural event
- Music event – July 10<sup>th</sup>
- Movie event – August 21<sup>st</sup> Drive-In
- Harvest Fest- September 25<sup>th</sup>
- Halloween – October 23<sup>rd</sup> Trunk or Treat
- Holiday Lights – December 4<sup>th</sup>, 11<sup>th</sup> and 18<sup>th</sup>

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 7A. **Motion** to approve the recreation committee event budget as follows:

- May Spring Festival not to exceed \$1,000.00
- July Music in the Park not to exceed \$400.00
- August Movie in the Park not to exceed \$500.00
- September Harvest Fest not to exceed \$1200.00
- October Trunk or Treat not to exceed \$500.00
- December Christmas at Akenac not to exceed \$700

With an itemized accounting to be provided post each event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries. Any expenditure over the above listed budget would require additional approval by the Board of Supervisors.

8. **Motion** to approve the purchase of a FM transmitter from Amazon in the amount of \$269.95 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**NEW BUSINESS:**

9. **Motion** to appoint Lori McCrory to the Delaware Township Planning Commission for a term of 4 years was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to bid culvert pipe replacement work for Log and Twig Road through PennBid using Liquid Fuels funds was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to bid leveling course work for Sproul Road through PennBid using Liquid Fuels funds was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to bid tar and chip bundle for the following roads: Sproul, Thiel, Delaware Crest, Crestview, Trinity, and Stone Ridge using PennBid using Liquid Fuels funds was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to pay H&P Construction payment no.2 in the amount of \$34,817.60 for the municipal building garage roof replacement project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Retroactive Motion** to support Pike County's grant application to the Pennsylvania Department of Conservation and Natural Resources for an update to their Open Space, Greenways and Recreation Plan in the amount of \$60,000 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
15. **Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

<b>PREVIOUS OWNER:</b>	O'Brien, James J
<b>SALE NUMBER:</b>	12-066
<b>CONTROL NUMBER:</b>	028654
<b>DESCRIPTION:</b>	Lot 217 - Kemadobi
<b>MAP NUMBER:</b>	163.01-01-82
<b>BIDDER:</b>	Michael Hanley, 27 Ledgewood Ave, Netcong, NJ
<b>AMOUNT OF BID:</b>	\$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

16. **Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

<b>PREVIOUS OWNER:</b>	Palma, Victor & Ramona
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**SALE NUMBER:** 14-080  
**CONTROL NUMBER:** 030701  
**DESCRIPTION:** Lot 215-216 - Kemadobi  
**MAP NUMBER:** 163.01-01-79  
**BIDDER:** Michael Hanley, 27 Ledgewood Ave, Netcong, NJ  
**AMOUNT OF BID** \$ 1250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**17. Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

**PREVIOUS OWNER:** Palma, Victor & Ramona  
**SALE NUMBER:** 14-081  
**CONTROL NUMBER:** 030702  
**DESCRIPTION:** Lot 214 - Kemadobi  
**MAP NUMBER:** 163.01-01-76  
**BIDDER:** Michael Hanley, 27 Ledgewood Ave, Netcong, NJ  
**AMOUNT OF BID** \$ 1250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**18. Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

**PREVIOUS OWNER:** Trans Con Con LLC  
**SALE NUMBER:** 16-082  
**CONTROL NUMBER:** 026781  
**DESCRIPTION:** Lot 938 Sec 14 – Pocono Mtn Lake Forest  
**MAP NUMBER:** 149.03-02-40  
**BIDDER:** Ashley Proscia, 103 Seneca Trail, Dingmans Ferry  
**AMOUNT OF BID** \$ 1250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**19. Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

**PREVIOUS OWNER:** Contreras, Joel Espinosa  
**SALE NUMBER:** 18-024  
**CONTROL NUMBER:** 032599  
**DESCRIPTION:** Lot 906 Sec 14 – Pocono Mtn Lake Forest  
**MAP NUMBER:** 149.03-02-10  
**BIDDER:** Jason & Amber DeSane, 126 Seneca Tr, Dingmans Fry  
**AMOUNT OF BID** \$ 1250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**20. Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

**PREVIOUS OWNER:** Marrotta, Phillip  
**SALE NUMBER:** 20-054  
**CONTROL NUMBER:** 029984  
**DESCRIPTION:** Lot 9 Blk 96 Sec 13 – Birchwood Lakes  
**MAP NUMBER:** 162.02-14-40  
**BIDDER:** Joseph J and Lourdes Sarlo, 107 Palm Drive, Dingmans Fry  
**AMOUNT OF BID:** \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**21. Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

**PREVIOUS OWNER:** De Vera, Aeron A.  
**SALE NUMBER:** 12-038  
**CONTROL NUMBER:** 031347  
**DESCRIPTION:** Lot 14, Blk B-51, Sec 7 – Birchwood Lakes  
**MAP NUMBER:** 149.04-10-30  
**BIDDER:** Gabriel Skolnik, 181 Bay 43<sup>rd</sup> St, Brooklyn, NY  
**AMOUNT OF BID:** \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**22. Motion** to approve the renewal of the Township's volunteer insurance policy for policy term 7/1/21 to 7/2/22 in the amount of \$668 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**23. Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their meeting on April 6, 2021:

Keck – Birchwood Lakes – Lot 5A, Block 77, Section 10

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**24. Motion** to advertise public hearing on Birchwood Lakes conditional use on Wednesday, May 12 2021 at 7:15 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 25. Motion** to renew Marangi Disposal service agreement for 30-yard roll off dumpster at a cost of \$215 per haul and \$125 per ton for a term of 5 years was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 26. Motion** to approve Dingman Delaware Little League opening day parade on Friday, April 23, 2021 from 5:00pm to 8:00pm – route is from DTVFC up Ball Park Road was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 27. Motion** to approve municipal hall use request by Delaware Cemetery on Thursday, April 22, 2021 from 11am to 12:30pm for a Board meeting was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 28. Motion** to approve municipal hall use request by the Milford Valley Quilters Guild on Monday through 2021 in accordance with COVID-19 guidelines was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 29. Motion** to approve municipal hall use request by Wild Acres on the 3<sup>rd</sup> Saturday of every month for board meetings in accordance with COVID-19 guidelines was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 30. Motion** to approve municipal hall use request by PMLE for Board meetings in accordance with COVID-19 guidelines was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 31. Motion** to approve municipal hall use request by the Dingmans Ferry-Delaware Township Historical Society for monthly meetings on the third Thursday of the month from 6pm-10pm through November in accordance with COVID-19 guidelines was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 32. Motion** to advertise for part-time bulk day attendant was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

### **ANNOUNCEMENTS:**

Persevere PA – COVID-19 Crisis Counseling Program – Call 1-855-284-2494 to connect with a free crisis counselor.

Beginning April 13<sup>th</sup>, all Pennsylvania adults (age 18+) will be eligible to schedule an appointment for the COVID-19 vaccine. Clinics will be open in Pike County on the following dates for first dose shots of the Moderna vaccine. All of these clinics will be held at the Pike County Training Center, 135 Pike County Boulevard, in Lords Valley. Wednesday, April 21 & Wednesday, April 28. Login to your Wayne Memorial account or create an account to register for an appointment.

Walk-In COVID-19 Vaccine Clinic This Friday - Wayne Memorial Hospital will hold an open Moderna vaccine clinic this Friday where first shots of the vaccine will be administered on a first come, first served basis; no registration is required. Although, individuals can accelerate the process by downloading, printing and completing a Vaccine Authorization Form to bring to the clinic. Appointments for second dose shots will be scheduled at the time of the first dose. Friday, April 16, 7:00 a.m. – 3:00 p.m. - Ground Floor at Wayne Memorial Hospital, 601 Park Street, Honesdale.

**PUBLIC COMMENT** – Public comment consisted of but was not limited to, Mrs. Tarquini questioning the itemized list to be provided by the recreation commission for each event and Mr. Tarquini commenting on the requirements of the recreation commission.

**Motion to adjourn** the meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore  
Administrator